



WETHERBY SCHOOL  
— KENSINGTON —

# EHCP Policy

**Policy reviewed by and person responsible:** Fatma Ozkocak

**Submission:** November 2025

**Policy actioned from:** September 2025 – August 2026

**Next review date:** July 2026

**Circulation:** This policy is addressed to all members of staff and volunteers, is available to parents on request. It applies wherever staff or volunteers are working with pupils.

Please note: 'School' refers to Wetherby School Kensington; 'parents' refers to parents, guardians and carers.

This policy applies to all children in the school, including those in the EYFS.



## **Wetherby School Kensington**

### **EHCP Policy**

#### **Purpose**

This policy outlines our approach to identifying, supporting, and reviewing the needs of pupils who may require an Education, Health and Care Plan (EHCP). Our goal is to ensure every child receives the support they need to thrive academically, socially, and emotionally.

#### **Our Commitment**

We are committed to:

- Early identification of additional needs
- Collaborative working with families and professionals
- Providing high-quality, inclusive education
- Ensuring pupil voice is central to planning and review
- Working in partnership with parents and carers at every stage of the process

#### **Partnership with Parents**

- We believe that parents and carers are essential partners in supporting their child's development. We:
  - Maintain open, honest, and regular communication with families
  - Involve parents in observations, planning, and reviews
  - Value parental insights and concerns as part of our decision-making
  - Provide guidance and support throughout the EHCP process

#### **Three-Wave Model of Support**

We use a graduated approach to assess and support pupils, structured into three distinct waves:

##### **Wave 1: High-Quality Teaching (Observation Stage)**

- All pupils receive inclusive, differentiated teaching in the classroom.
- Teachers observe pupils closely to identify any emerging concerns.

- Regular formative assessments and classroom observations inform early support.
- Concerns are discussed with the SENCo and parents/carers.

### **Wave 2: Targeted Intervention (Identified Need)**

- Pupils identified as needing additional support receive targeted interventions.
- These may include small group work, structured programmes, or specific strategies.
- Interventions are time-bound, monitored, and reviewed for impact.
- External professionals may be consulted to inform strategies.

### **Wave 3: Support Plan (EHCP Consideration)**

- If significant and sustained needs are identified, a personalised support plan is developed.
- This may lead to an EHCP application in collaboration with the local authority.
- The support plan includes specific outcomes, provision, and review mechanisms.
- The pupil's voice, family input, and professional assessments are central to the process.

### **Working with Professionals**

We work collaboratively with a range of qualified professionals to ensure holistic support:

- **Speech and Language Therapists:** Assess and support communication needs.
- **Occupational Therapists:** Address sensory, motor, and functional challenges.
- **Educational Psychologists:** Provide cognitive and emotional assessments.
- **Clinical Psychologists:** Support mental health and behavioural needs.

These professionals contribute to assessments, intervention planning, and review processes. Their expertise ensures that our provision is evidence-based and tailored to individual needs.

### **EHCP Application and Review**

- Applications for EHCPs are made in partnership with families and professionals.
- We provide detailed evidence of need, provision, and impact.
- EHCPs are reviewed annually, with termly monitoring of progress against outcomes.
- Adjustments to provision are made based on review findings and evolving needs.

### **Staff Training and Development**

- All staff receive regular training on SEND and EHCP processes.
- The SENCo leads ongoing professional development and ensures policy implementation.

### **Contact**

For more information or to discuss concerns about your child's needs, please contact our Head of Learning Support at [Fatma.ozkocak@wetherbykensington.co.uk](mailto:Fatma.ozkocak@wetherbykensington.co.uk)

**This policy will be reviewed annually**